



## Shelter Medicine Externship Information Form for Participating Shelters

### Organization

Hillsborough County Pet Resource Center				Jan. 7, 2015
Name of Agency				Date Completed
440 Falkenburg Rd. N				
Physical Address				
Tampa	FL	33619	Hillsborough	
City	State	Zip	County	
813-635-8154	813-744-5685	www.hillsboroughcounty.org/animalservices		
Agency Phone	Agency Fax	Website		

### Externship Coordinator

Lisa Centonze, DVM	Veterinary Medical Director
Name	Title / Position
813-612-8414	centonzel@hillsboroughcounty.org
Telephone	E-Mail Address

### Supervising Veterinarian

same as above	
Name	Title / Position
Telephone	E-Mail Address

### Organization Information

How would you characterize the organization? Please select all that apply.

- |                                                                          |                                                                            |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Open admission / traditional shelter | <input checked="" type="checkbox"/> Municipal agency                       |
| <input type="checkbox"/> Limited admission / adoption guarantee shelter  | <input type="checkbox"/> Private nonprofit agency                          |
| <input type="checkbox"/> Animal sanctuary                                | <input type="checkbox"/> Private nonprofit agency with government contract |
| <input type="checkbox"/> Spay / neuter clinic                            |                                                                            |
| <input type="checkbox"/> Other (please describe): _____                  |                                                                            |

How many animals did the organization admit (shelter) last year?

- |                                                     |                                        |
|-----------------------------------------------------|----------------------------------------|
| <input type="checkbox"/> > 20,000                   | <input type="checkbox"/> 1,000 – 4,999 |
| <input checked="" type="checkbox"/> 10,000 – 19,999 | <input type="checkbox"/> 500 - 999     |
| <input type="checkbox"/> 5,000 – 9,999              | <input type="checkbox"/> < 500         |

### Externship Information

Please provide an overview of the externship including a brief a description of the externship objectives, agency, average number and type of animals cared for, description of facility, and responsibilities and experiences of the extern.

We are a large, open admission county shelter that impounds up to 20,000 animals per year. We have recently achieved a consistent 80-90% live release rate. We typically house approximately 400-600 animals on site. We perform a lot of animal cruelty investigation, including hoarding, neglect, abuse, and dog fighting cases. The facility has approximately 80 employees, including three full-time and one part-time veterinarians, 15 veterinary technicians (five certified), and a Practice Manager for the veterinary section. The goal of the externship is to provide training in shelter medicine, including protocols, disease control/herd health, disaster response, animal cruelty, field operations, treatment of shelter animals, and high-volume and pediatric spay/neuter. Student externs are asked to have completed their small animal surgery clinical rotation prior to the externship. Students who have completed shelter medicine classes will be given priority. Student externs must have liability insurance provided by their school.

Proposed externship duration:

2 weeks

4 weeks

Other: \_\_\_\_\_

Is student housing provided?

Yes

No

Is a student stipend provided?

Yes, amount: \$ \_\_\_\_\_

No

Please list any prerequisites for an externship at your organization.

Small animal surgery class and clinical rotation. Shelter medicine classes are encouraged.

How many veterinarians will the extern work with?

3 Full-time

\_\_\_\_\_ Paid Staff

1 Part-time

\_\_\_\_\_ Paid Contractor

\_\_\_\_\_ Volunteer

\_\_\_\_\_

Do any of these veterinarians hold specialty board certification?

No

Yes \_\_\_\_\_

The goal of a shelter medicine externship is to provide the veterinary student with a robust training experience in shelter medicine accompanied by exposure to the critical aspects of animal sheltering. **Please fill in the attached blank calendar with a sample schedule that an extern would expect to follow at your agency.** A sample week's schedule has been provided. This is a tool only and is not considered a binding schedule.

To categorize subject areas, please reference the following list.

Shelter Medicine

Minimum 40 hours of 80-hour externship

*For example: Rounds, treatments, exams, forensic cases, population management, infectious disease control, preventive health care, etc.*

Sheltering Operations

Minimum 16 hours of 80-hour externship

*For example: Cleaning and disinfection, animal control officer ride-alongs, working at the shelter intake area or in adoptions, etc.*

Shelter Animal Surgery

Up to 24 hours of 80-hour externship

*For example: Shelter animal spay/neuter and other surgical procedures. Time can exceed 24 hours if other minimum requirements are met.*

Community Medicine & Surgery

Up to 8 hours of 80-hour externship

*For example: Public-owned animal spay/neuter, vaccinations, wellness, etc. Time can exceed 24 hours if other minimum requirements are met.*

Shelter Animal Behavior

Optional

*For example: Wellness and environmental enrichment, behavior assessment, behavior modification.*

**Please submit the completed forms  
and any additional documentation to:**

Maddie's® Shelter Medicine Program  
University of Florida  
College of Veterinary Medicine  
2015 SW 16<sup>th</sup> Avenue 100126  
Gainesville, FL 32610  
sheltermedicine@vetmed.ufl.edu

Agency: Hillsborough County Pet Resources  
 Sample Schedule: Externship Week One

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>7:00</b>	Supervisor: Overview of shelter Supervisor: Centonze	Supervisor: Surgery Supervisor: Zingalie	Supervisor: Shelter rounds Supervisor: Kostelny	Supervisor: Animal Cruelty investiga Supervisor: Officer	Supervisor: Surgery Supervisor: Sabshin	Supervisor: Surgery Supervisor: Sabshin
<b>8:00</b>	Supervisor: Intake	Supervisor: Surgery	Supervisor: Sick/injured exams	Supervisor: same as above	Supervisor: Surgery	Supervisor: Surgery
<b>9:00</b>	Supervisor: Intake	Supervisor: Surgery	Supervisor: Sick/injured exams	Supervisor: same as above	Supervisor: Surgery	Supervisor: Surgery
<b>10:00</b>	Supervisor: Intake	Supervisor: Surgery	Supervisor: Sick/injured exams	Supervisor: same as above	Supervisor: Surgery	Supervisor: Surgery
<b>11:00</b>	Supervisor: Intake	Supervisor: Surgery	Supervisor: Sick/injured exams	Supervisor: same as above	Supervisor: Surgery	Supervisor: Surgery
<b>12:00</b>	Supervisor: Lunch	Supervisor: Lunch	Supervisor: Lunch	Supervisor: lunch	Supervisor: Surgery	Supervisor: Surgery
<b>1:00</b>	Supervisor: Unloading	Supervisor: Surgery	Supervisor: Foster exams	Supervisor: Forensic exams Supervisor: Kostelny/Sab	Supervisor: Foster exams Supervisor: Supervisor:	Supervisor: Surgery Supervisor: Supervisor:
<b>2:00</b>	Supervisor: Unloading	Supervisor: Adoption or foster exam Supervisor: Adoption/foster exams Supervisor:	Supervisor: Foster exams	Supervisor: Forensic exams	Supervisor: Sick/injured exams Supervisor: adoption exams Supervisor:	Supervisor: Surgery Supervisor: Supervisor:
<b>3:00</b>	Supervisor: Unloading	Supervisor: Adoption/foster exams Supervisor:	Supervisor: Adoption exams	Supervisor: Forensic exams	Supervisor: Sick/injured exams Supervisor: adoption exams Supervisor:	Supervisor: Surgery Supervisor: Supervisor:
<b>4:00</b>	Supervisor: Unloading	Supervisor: Adoption/foster exams Supervisor:	Supervisor: Adoption exams	Supervisor: Forensic exams	Supervisor: Sick/injured exams Supervisor: adoption exams Supervisor:	Supervisor: Surgery Supervisor: Supervisor:
<b>5:00</b>	Supervisor: Unloading	Supervisor: Adoption/foster exams Supervisor:	Supervisor: Adoption exams	Supervisor: Forensic exams	Supervisor: Sick/injured exams Supervisor: adoption exams Supervisor:	Supervisor: Surgery Supervisor: Supervisor:
<b>6:00</b>	Supervisor: Unloading	Supervisor: Adoption/foster exams Supervisor:	Supervisor: Adoption exams	Supervisor: Forensic exams	Supervisor: Sick/injured exams Supervisor: adoption exams Supervisor:	Supervisor: Surgery Supervisor: Supervisor:
<b>Total Daily Hours</b>	<b>Supervision</b> 1 Veterinarian 7 Medical Staff Other Staff	<b>Supervision</b> 8 Veterinarian Medical Staff Other Staff	<b>Supervision</b> 8 Veterinarian Medical Staff Other Staff	<b>Supervision</b> Veterinarian Medical Staff Other Staff	<b>Supervision</b> 8 Veterinarian Medical Staff Other Staff	<b>Supervision</b> Veterinarian Medical Staff Other Staff
	<b>Subject Area</b> Medicine Sheltering Shelter Surgery Community Behavior Other	<b>Subject Area</b> 2 Medicine Sheltering Shelter Surgery Community Behavior Other	<b>Subject Area</b> 8 Medicine Sheltering Shelter Surgery Community Behavior Other	<b>Subject Area</b> 3 Medicine 5 Sheltering Shelter Surgery Community Behavior Other	<b>Subject Area</b> 3 Medicine 5 Sheltering Shelter Surgery Community Behavior Other	<b>Subject Area</b> 3 Medicine 5 Sheltering Shelter Surgery Community Behavior Other
						<b>Supervision</b> 25 7 8
						<b>Total Week 1 Hours</b>

Agency: Hillsborough County Pet Resources  
 Sample Schedule: Externship Week Two

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7:00	Supervisor: Medical rounds	Supervisor: Surgery	Supervisor: shelter rounds	Supervisor: intake	Supervisor: surgery	Supervisor: 7:00
8:00	Supervisor: Centonze Medical rounds	Supervisor: Zingalie surgery	Supervisor: Kostelny shelter rounds	Supervisor: intake	Supervisor: Sabshin surgery	Supervisor: 8:00
9:00	Supervisor: adoption exams	Supervisor: surgery	Supervisor: adoption exams	Supervisor: intake	Supervisor: surgery	Supervisor: 9:00
10:00	Supervisor: adoption exams	Supervisor: surgery	Supervisor: adoption exams	Supervisor: intake	Supervisor: surgery	Supervisor: 10:00
11:00	Supervisor: adoption exams	Supervisor: surgery	Supervisor: adoption exams	Supervisor: intake	Supervisor: adoption exams	Supervisor: 11:00
12:00	Supervisor: adoption exams	Supervisor: lunch	Supervisor: adoption exams	Supervisor: intake	Supervisor: adoption exams	Supervisor: 12:00
1:00	Supervisor: lunch	Supervisor: surgery	Supervisor: lunch	Supervisor: lunch	Supervisor: lunch	Supervisor: 1:00
2:00	Supervisor: foster exams	Supervisor: foster exams	Supervisor: foster exams	Supervisor: unloading	Supervisor: foster exams	Supervisor: 2:00
3:00	Supervisor: sick/injured exams	Supervisor: sick/injured exams	Supervisor: sick/injured exams	Supervisor: unloading	Supervisor: sick/injured exams	Supervisor: 3:00
4:00	Supervisor: sick/injured exams	Supervisor: sick/injured exams	Supervisor: sick/injured exams	Supervisor: unloading	Supervisor: sick/injured exams	Supervisor: 4:00
5:00	Supervisor: Supervisor:	Supervisor: Supervisor:	Supervisor: Supervisor:	Supervisor: Supervisor:	Supervisor: Supervisor:	Supervisor: 5:00
6:00	Supervisor: Supervisor:	Supervisor: Supervisor:	Supervisor: Supervisor:	Supervisor: Supervisor:	Supervisor: Supervisor:	Supervisor: 6:00
Total Daily Hours	<b>Supervision</b>	<b>Supervision</b>	<b>Supervision</b>	<b>Supervision</b>	<b>Supervision</b>	<b>Supervision</b>
	8 Veterinarian	8 Veterinarian	8 Veterinarian	8 Veterinarian	8 Veterinarian	8 Veterinarian
	Medical Staff	Medical Staff	Medical Staff	Medical Staff	Medical Staff	Medical Staff
	Other Staff	Other Staff	Other Staff	Other Staff	Other Staff	Other Staff
	<b>Subject Area</b>	<b>Subject Area</b>	<b>Subject Area</b>	<b>Subject Area</b>	<b>Subject Area</b>	<b>Subject Area</b>
	8 Medicine	3 Medicine	8 Medicine	8 Medicine	5 Medicine	24 Medicine
	Sheltering	Sheltering	Sheltering	Sheltering	Sheltering	Sheltering
	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery
	Community	Community	Community	Community	Community	Community
	Behavior	Behavior	Behavior	Behavior	Behavior	Behavior
Other	Other	Other	Other	Other	Other	
						<b>Supervision</b>
						32
						8
						0
						<b>Subject</b>
						24
						8
						8
						0
						0
						0
						<b>Total Week 2 Hours</b>
						40