

Shelter Medicine Externship Information Form for Participating Shelters

Organization

Name of Agency: _____ Date Completed: _____

Physical Address: _____ City: _____ State: _____ Zip: _____

County: _____ Agency Phone: _____ Agency Fax: _____

Website: _____

Executive Director/CEO/Administrator

Name: _____ Title/Position: _____

Telephone: _____ E-Mail Address: _____

Supervising Veterinarian

Name: _____ Title/Position: _____

Telephone: _____ E-Mail Address: _____

Organization Information

How would you characterize the organization? Please select all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Open admission/traditional shelter | <input type="checkbox"/> Municipal agency |
| <input type="checkbox"/> Limited admission/adoption guarantee shelter | <input type="checkbox"/> Private nonprofit agency |
| <input type="checkbox"/> Animal sanctuary | <input type="checkbox"/> Private nonprofit agency with government contract |
| <input type="checkbox"/> Spay/neuter clinic | <input type="checkbox"/> Other (please describe): _____ |

How many animals did the organization admit (shelter) last year?

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> >20,000 | <input type="checkbox"/> 1,000-4,999 |
| <input type="checkbox"/> 10,000-19,900 | <input type="checkbox"/> 500-999 |
| <input type="checkbox"/> 5,000-9,999 | <input type="checkbox"/> <500 |

Externship Information

Please provide an overview of the externship including a brief description of the externship objectives, agency, average number and type of animals cared for, description of facility, and responsibilities and experiences of the extern.

Proposed externship duration:

- 2 weeks
- 4 weeks
- Other: _____

Is student housing provided?

- Yes
- No

Is a student stipend provided?

- Yes, amount: \$ _____
- No

*Externs can apply for a scholarship to help with housing/travel expenses.

Please list any prerequisites for an externship at your organization.

Insurance required:

How to apply (method, point of contact, etc.):

How many veterinarians will the extern work with?

- Full-time
- Paid Staff
- Volunteer
- Part-time
- Paid Contractor

Do any of these veterinarians hold specialty board certification?

- No
- Yes: _____

The goal of a shelter medicine externship is to provide the veterinary student with a robust training experience in shelter medicine accompanied by exposure to the critical aspects of animal sheltering. **Please fill in the attached blank calendar with a sample schedule that an extern would expect to follow at your agency.** A sample week's schedule has been provided. This is a tool only and is not considered a binding schedule.

To categorize subject areas, please reference the following list.

Shelter Medicine Minimum 40 hours of 80-hour externship
For example: Rounds, treatments, exams, forensic cases, population management, infectious disease control, preventive health care, etc.

Sheltering Operations Minimum 20 hours of 80-hour externship
For example: Working with administration/management, cleaning and disinfection, animal control officer ride-alongs, working at the shelter intake area or in adoptions, etc.

Shelter Animal Surgery Up to 16 hours of 80-hour externship
For example: Shelter animal spay/neuter and other surgical procedures. Time can exceed 16 hours if other minimum requirements are met.

Shelter Animal Behavior Up to 12 hours of 80-hour externship
For example: Wellness and environmental enrichment, behavior assessment, behavior modification.

Community Medicine & Surgery Optional
For example: Public-owned animal spay/neuter, vaccinations, wellness, etc.

Upon submission of this application to Maddie's Shelter Medicine Program, I give permission for a Student Services Coordinator to submit an [application](#) on my behalf to the UF CVM Office for Students and Instruction, in order to complete the externship approval process.

Please submit the completed forms and any additional documentation to:

Maddie's® Shelter Medicine Program
University of Florida
College of Veterinary Medicine
2015 SW 16th Avenue 100126
Gainesville, FL 32610
sheltermedicine@vetmed.ufl.edu



	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday						
7:00							7:00					
8:00	Rounds Supervisor: Dr. Tara	Rounds Supervisor: Dr. Patty	Rounds Supervisor: Dr. Chris	Rounds Supervisor: Dr. Nova	Rounds Supervisor: Dr. Mark	Rounds Supervisor: Dr. Tara	8:00					
9:00	Exams & Treatments Supervisor: Dr. Tara	Surgery (S/N) Supervisor: Dr. Patty	Cats, Birds, Puppies (area) Supervisor: Dr. Chris	Surgery (S/N) Supervisor: Dr. Nova	Employee or Sanctuary Appointments Supervisor: Dr. Mark	Special Surgery Day Supervisor: Dr. Tara	9:00					
10:00	Exams & Treatments Supervisor: Dr. Tara	Surgery (S/N) Supervisor: Dr. Patty	Cats, Birds, Puppies (area) Supervisor: Dr. Chris	Surgery (S/N) Supervisor: Dr. Nova	Employee or Sanctuary Appointments Supervisor: Dr. Mark	Special Surgery Day Supervisor: Dr. Tara	10:00					
11:00	Exams & Treatments Supervisor: Dr. Tara	Surgery (S/N) Supervisor: Dr. Patty	Cats, Birds, Puppies (area) Supervisor: Dr. Chris	Surgery (S/N) Supervisor: Dr. Nova	Employee or Sanctuary Appointments Supervisor: Dr. Mark	Special Surgery Day Supervisor: Dr. Tara	11:00					
12:00	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	12:00					
1:00	Appointments - Sanctuary (includes behavior assessments) Supervisor: Dr. Tara	Clinic Patient Assessments Supervisor: Dr. Patty	Dogtown Procedures Supervisor: Dr. Chris	Clinic Patient Assessments Supervisor: Dr. Nova	Varies: Rabbits, Dogtown Appts., Dentals, etc. Supervisor: Dr. Mark	Clinic Patient Assessments Supervisor: Dr. Tara	1:00					
2:00	Appointments - Sanctuary (includes behavior assessments) Supervisor: Dr. Tara	Clinic Patient Assessments Supervisor: Dr. Patty	Dogtown Procedures Supervisor: Dr. Chris	Dogtown Appointments Supervisor: Dr. Nova	Varies: Rabbits, Dogtown Appts., Dentals, etc. Supervisor: Dr. Mark	Clinic Patient Assessments Supervisor: Dr. Tara	2:00					
3:00	Appointments - Sanctuary (includes behavior assessments) Supervisor: Dr. Tara	Clinic Patient Assessments Supervisor: Dr. Patty	Dogtown Procedures Supervisor: Dr. Chris	Dogtown Appointments Supervisor: Dr. Nova	Varies: Rabbits, Dogtown Appts., Dentals, etc. Supervisor: Dr. Mark	Clinic Patient Assessments Supervisor: Dr. Tara	3:00					
4:00	Appointments - Sanctuary (includes behavior assessments) Supervisor: Dr. Tara	Clinic Patient Assessments Supervisor: Dr. Patty	Dogtown Procedures Supervisor: Dr. Chris	Dogtown Appointments Supervisor: Dr. Nova	Varies: Rabbits, Dogtown Appts., Dentals, etc. Supervisor: Dr. Mark	Clinic Patient Assessments Supervisor: Dr. Tara	4:00					
5:00							5:00					
6:00							6:00					
	<i>Subject Area</i>	<i>Subject Area</i>	<i>Subject Area</i>	<i>Subject Area</i>	<i>Subject Area</i>	<i>Subject Area</i>	<i>Subject</i>					
4	Medicine	5	Medicine	1	Medicine	2	Medicine	1	Medicine	5	Medicine	18
2	Sheltering		Sheltering	3	Sheltering	3	Sheltering	4	Sheltering	3	Sheltering	12
	Shelter Surgery	3	Shelter Surgery	4	Shelter Surgery	3	Shelter Surgery		Shelter Surgery	3	Shelter Surgery	13
	Community		Community		Community		Community	3	Community		Community	3
2	Behavior		Behavior		Behavior		Behavior		Behavior		Behavior	2
	Other		Other		Other		Other		Other		Other	
Total Hours: 48												