

Shelter Medicine Externship Information Form for Participating Shelters

Organization

Name of Agency

Physical Address

City State Zip County

Agency Phone Agency Fax Website

Externship Coordinator

Name Title / Position

Telephone E-Mail Address

Organization Information

How would you characterize the organization? Please select all that apply.

- | | |
|--|---|
| Open admission / traditional shelter | Municipal agency |
| Limited admission / adoption guarantee shelter | Private nonprofit agency |
| Animal sanctuary | Private nonprofit agency with government contract |
| Spay / neuter clinic | |
| Other (please describe): _____ | |

How many animals did the organization admit (shelter) last year?

- | | |
|-----------------|---------------|
| > 20,000 | 1,000 – 4,999 |
| 10,000 – 19,999 | 500 - 999 |
| 5,000 – 9,999 | < 500 |

Agency: _____

Sample Schedule: Externship Week One

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
7:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	7:00
8:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	8:00
9:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	9:00
10:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	10:00
11:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	11:00
12:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	12:00
1:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	1:00
2:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	2:00
3:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	3:00
4:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	4:00
5:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	5:00
6:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	6:00
Total Daily Hours	Supervision	Supervision	Supervision	Supervision	Supervision	Supervision	Supervision
	Veterinarian	Veterinarian	Veterinarian	Veterinarian	Veterinarian	Veterinarian	Veterinarian
	Medical Staff	Medical Staff	Medical Staff	Medical Staff	Medical Staff	Medical Staff	Medical Staff
	Other Staff	Other Staff	Other Staff	Other Staff	Other Staff	Other Staff	Other Staff
	Subject Area	Subject Area	Subject Area	Subject Area	Subject Area	Subject Area	Subject Area
	Medicine	Medicine	Medicine	Medicine	Medicine	Medicine	Medicine
	Sheltering	Sheltering	Sheltering	Sheltering	Sheltering	Sheltering	Sheltering
	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery
	Community	Community	Community	Community	Community	Community	Community
	Behavior	Behavior	Behavior	Behavior	Behavior	Behavior	Behavior
Other	Other	Other	Other	Other	Other	Other	
							Total Week 1 Hours

Agency: _____
 Sample Schedule: Externship Week Two

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
7:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	7:00
8:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	8:00
9:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	9:00
10:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	10:00
11:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	11:00
12:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	12:00
1:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	1:00
2:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	2:00
3:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	3:00
4:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	4:00
5:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	5:00
6:00	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	Supervisor:	6:00
Total Daily Hours	Supervision	Supervision	Supervision	Supervision	Supervision	Supervision	Supervision
	Veterinarian	Veterinarian	Veterinarian	Veterinarian	Veterinarian	Veterinarian	Veterinarian
	Medical Staff	Medical Staff	Medical Staff	Medical Staff	Medical Staff	Medical Staff	Medical Staff
	Other Staff	Other Staff	Other Staff	Other Staff	Other Staff	Other Staff	Other Staff
	Subject Area	Subject Area	Subject Area	Subject Area	Subject Area	Subject Area	Subject Area
	Medicine	Medicine	Medicine	Medicine	Medicine	Medicine	Medicine
	Sheltering	Sheltering	Sheltering	Sheltering	Sheltering	Sheltering	Sheltering
	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery	Shelter Surgery
	Community	Community	Community	Community	Community	Community	Community
	Behavior	Behavior	Behavior	Behavior	Behavior	Behavior	Behavior
Other	Other	Other	Other	Other	Other	Other	
							Total Week 2 Hours

Sample Externship Schedule

Agency: Johnson County Animal Services

Sample Schedule: Externship Week One

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday							
7:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	7:00						
8:00	Shelter Rounds <i>Supervisor: Dr. Morris</i>	Shelter Rounds <i>Supervisor: Dr. Morris</i>	Shelter Rounds <i>Supervisor: Dr. Morris</i>	Shelter Rounds <i>Supervisor: Dr. Morris</i>	Shelter Rounds <i>Supervisor: Dr. Morris</i>	<i>Supervisor:</i>	8:00						
9:00	Exams & Treatments <i>Supervisor: Dr. Morris</i>	Spay/Neuter <i>Supervisor: Dr. Baxter</i>	Exams & Treatments <i>Supervisor: Dr. Morris</i>	Staff Parvo Training <i>Supervisor: Dr. Morris</i>	Exams & Treatments <i>Supervisor: Dr. Bergman</i>	<i>Supervisor:</i>	9:00						
10:00	Exams & Treatments <i>Supervisor: Dr. Morris</i>	Spay/Neuter <i>Supervisor: Dr. Baxter</i>	Exams & Treatments <i>Supervisor: Dr. Morris</i>	ACO Ride-Along <i>Supervisor: Rufus O.</i>	Exams & Treatments <i>Supervisor: Dr. Bergman</i>	Rabies Clinic (Optional) <i>Supervisor: Dr. Baxter</i>	10:00						
11:00	Exams & Treatments <i>Supervisor: Dr. Morris</i>	Spay/Neuter <i>Supervisor: Dr. Baxter</i>	Exams & Treatments <i>Supervisor: Dr. Morris</i>	ACO Ride-Along <i>Supervisor: Rufus O.</i>	Exams & Treatments <i>Supervisor: Dr. Bergman</i>	Rabies Clinic (Optional) <i>Supervisor: Dr. Baxter</i>	11:00						
12:00	Foster Treatments <i>Supervisor: Dr. Morris</i>	Spay/Neuter <i>Supervisor: Dr. Baxter</i>	Foster Treatments <i>Supervisor: Dr. Morris</i>	ACO Ride-Along <i>Supervisor: Rufus O.</i>	Foster Treatments <i>Supervisor: Dr. Bergman</i>	Rabies Clinic (Optional) <i>Supervisor: Dr. Baxter</i>	12:00						
1:00	Foster Treatments <i>Supervisor: Dr. Morris</i>	Forensic Exams <i>Supervisor: Dr. Bergman</i>	Foster Treatments <i>Supervisor: Dr. Morris</i>	ACO Ride-Along <i>Supervisor: Rufus O.</i>	Foster Treatments <i>Supervisor: Dr. Bergman</i>	<i>Supervisor:</i>	1:00						
2:00	Behavior Assessment <i>Supervisor: Maria S.</i>	Forensic Exams <i>Supervisor: Dr. Bergman</i>	Foster Treatments <i>Supervisor: Dr. Morris</i>	Shelter Intake <i>Supervisor: John K.</i>	Adoptions <i>Supervisor: Janice C.</i>	<i>Supervisor:</i>	2:00						
3:00	Behavior Assessment <i>Supervisor: Maria S.</i>	Forensic Reports <i>Supervisor: Dr. Bergman</i>	Monthly Stats Review <i>Supervisor: Dr. Morris</i>	Shelter Intake <i>Supervisor: John K.</i>	Adoptions <i>Supervisor: Janice C.</i>	<i>Supervisor:</i>	3:00						
4:00	Behavior Assessment <i>Supervisor: Maria S.</i>	Forensic Reports <i>Supervisor: Dr. Bergman</i>	Monthly Stats Review <i>Supervisor: Dr. Morris</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	4:00						
5:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	5:00						
6:00	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	<i>Supervisor:</i>	6:00						
Total Daily Hours	Supervision		Supervision		Supervision		Supervision		Supervision		Supervision		
	6	Veterinarian	9	Veterinarian	9	Veterinarian	2	Veterinarian	6	Veterinarian	3	Veterinarian	35
		Medical Staff		Medical Staff		Medical Staff		Medical Staff		Medical Staff		Medical Staff	0
	3	Other Staff		Other Staff		Other Staff	6	Other Staff	2	Other Staff		Other Staff	11
	Subject Area		Subject Area		Subject Area		Subject Area		Subject Area		Subject Area		Subject
	6	Medicine	5	Medicine	9	Medicine	2	Medicine	6	Medicine		Medicine	28
	3	Sheltering		Sheltering		Sheltering	6	Sheltering	2	Sheltering		Sheltering	11
		Shelter Surgery	4	Shelter Surgery		Shelter Surgery		Shelter Surgery		Shelter Surgery		Shelter Surgery	4
		Community		Community		Community		Community		Community	3	Community	3
		Behavior		Behavior		Behavior		Behavior		Behavior		Behavior	0
	Other		Other		Other		Other		Other		Other	0	
												Total Week 1 Hours	